

Creating and Managing Page Statuses

Requires

CONTENT FLOW

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Prompt

Use a Content Flow configuration page to create, edit, and remove a Page Status.

Outcome

[Page Statuses](#) are used in Content Flow [workflows](#) and when organizations want to [add a special status label](#) to a Confluence page. Learn how to add, edit, and delete a Page Status from a Content Flow configuration page.

Steps

Navigate to the Page Statuses configuration page.

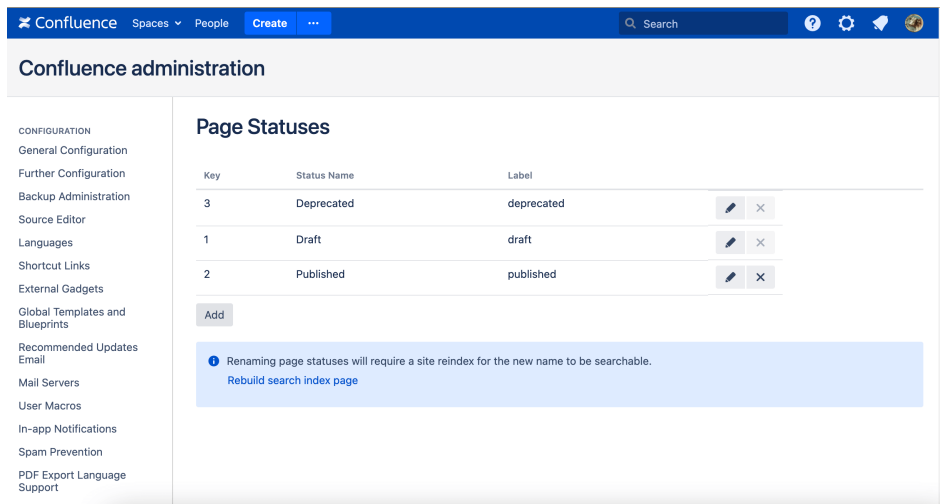
Only users with [System Administrator](#) privileges may access this page. There are two ways to get there:

1. Navigate via [Confluence Administration menu](#):

Gear icon  in the **Confluence header** **General Configuration** **Page Statuses** link, under Brikit Content Flow in the sidebar

2. Direct URL:

<your [Confluence base URL](#)>/contentflow/global/pagestatuses.action



To edit an existing status, click the corresponding pencil icon

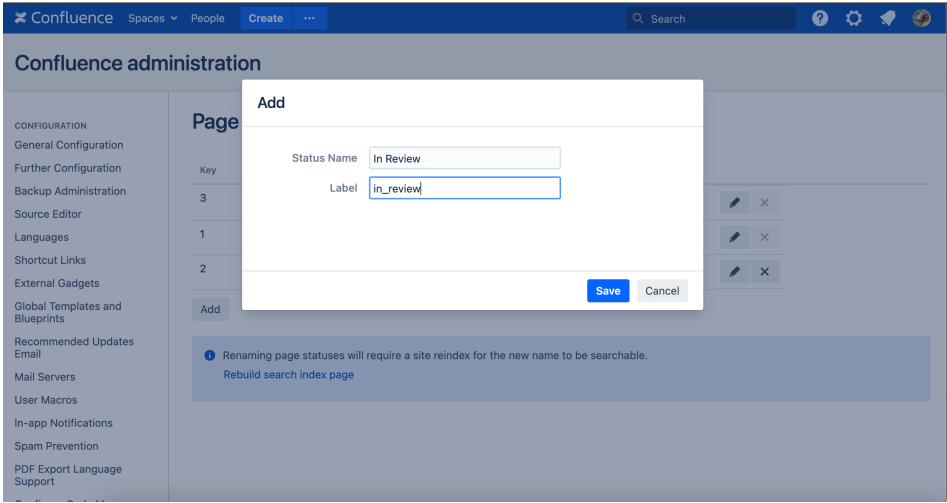
You may change the Status name (a human-readable display name) or its label. Note that changes to an existing label **do not** automatically change that label on pages that have have that label; rather, a change here means that the change is from this point forward.

To delete a status, click the corresponding "x" icon.


If the "x" button is greyed-out or disabled, it means that the Status is currently being used on a page. You are not able to delete an active Status. Locate the page(s) where the Status is being used and [change the status](#), then return to delete the unused Status.

To add a new status, click "Add"

Then add a human-readable name and a label. The label must conform to the Confluence label requirements, namely: lowercase, without spaces or special characters except underscores or hyphens. Statuses must be unique and not conflict with existing Confluence labels.



Note

 Renaming page statuses will require a site reindex for the new name to be **searchable**. Please re-build the site index to make it so.

Tip

Warning

Info

Related

- [Page Status](#)
- [Setting a Page Status](#)
- [Creating a Workflow](#)
- [Editing a Workflow](#)