Creating and Managing Page Statuses

Requires Content flow

Creating and Managing Page Statuses

Prompt

Use a Content Flow configuration page to create, edit, and remove a Page Status.

Outcome

Page Statuses are used in Content Flow workflows and when organizations want to add a special status label to a Confluence page. Learn how to add, edit, and delete a Page Status from a Content Flow configuration page.

Steps

Navigate to the Page Statuses configuration page.

Only users with System Administrator privileges may access this page. There are two ways to get there:

1. Navigate via Confluence Administration menu:

Gear icon 💭 in the Confluence header General Configuration Page Statuses link, under Brikit Content Flow in the sidebar

2. Direct URL:

<your Confluence base URL>/contentflow/global/pagestatuses.action

X Confluence Spaces ~	People Create		Q Search		?	ø		۲			
Confluence administration											
CONFIGURATION General Configuration	Page Stat	uses									
Further Configuration	Key	Status Name	Label								
Backup Administration Source Editor	3	Deprecated	deprecated	★ ×							
Languages	1	Draft	draft	/ ×							
Shortcut Links	2	Published	published	A X							
External Gadgets			·	e ^							
Global Templates and Blueprints	Add										
Recommended Updates Email	Renaming page statuses will require a site reindex for the new name to be searchable.										
Mail Servers	Rebuild search index page										
User Macros											
In-app Notifications											
Spam Prevention											
PDF Export Language Support											

To edit an existing status, click the corresponding pencil icon

You may change the Status name (a human-readable display name) or its label. Note that changes to an existing label **do not** automatically change that label on pages that have have that label; rather, a change here means that the change is from this point forward.

To delete a status, click the corresponding "x" icon.

If the "x" button is greyed-out or disabled, it means that the Status is currently being used on a page. You are not able to delete an active Status. Locate the page(s) where the Status is being used and change the status, then return to delete the unused Status.

To add a new status, click "Add"

Then add a human-readable name and a label. The label must conform to the Confluence label requirements, namely: lowercase, without spaces or special characters except underscores or hyphens. Statuses must be unique and not conflict with existing Confluence labels.

Confluence Spaces	- People	Create					C	እ Search			0	٥	۲
Confluence administration													
CONFIGURATION General Configuration Further Configuration Backup Administration Source Editor Languages Shortcut Links External Gadgets	Раде кеу 3 1 2	Add Status Name Label					1	× × ×					
Global Templates and Blueprints Recommended Updates Email	Add	aming page statuses will	require a	site reindex	for the new	(name to	Save	Cancel					
Mail Servers User Macros In-app Notifications		uild search index page											
Spam Prevention PDF Export Language Support													

Note

Renaming page statuses will require a site reindex for the new name to be **searchable**. Please re-build the site index to make it so. ⚠

Tip

Warning

Info Related

- Page Status
 Setting a Page Status
 Creating a Workflow
 Editing a Workflow