

Importing Spaces

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Prompt

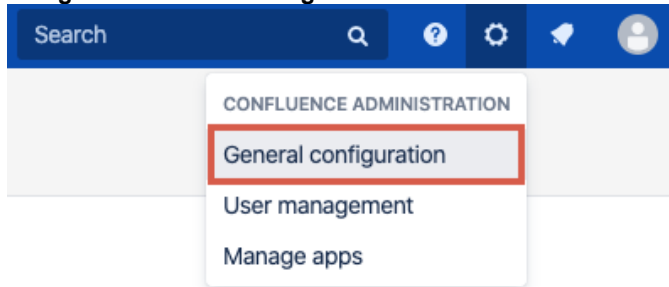
Importing [Confluence Spaces](#) into your environment.

Outcome

When moving a site from one environment to another (such as from staging into production), you will need to import any content contained in [spaces](#).

Steps

Navigate to General Configuration in the Confluence Administration screen



Click on Backup & Restore

This item is located under Administration in the left-hand column of options.

ADMINISTRATION
Mobile apps
Collaborative Editing
System Information
Macro Usage
Audit Log
Backup & Restore
Content Indexing
Mail Queue
Scheduled Jobs

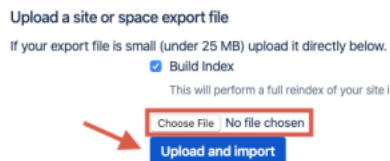
Locate the Upload area, under Import Confluence Data

Browse to select your export file

Click the "Choose File" button to navigate to the desired space export (zip file).

Click the Upload and Import Button

Your space import will now begin.



Note



- You can uncheck the Build Index option if you want to create the index at a later stage.
- If you are running Confluence behind Apache HTTP Server and are facing timeout errors, please consider creating the export directly from Tomcat, instead of going through Confluence. This will speed up the process and prevent timeouts.
- Read more from Atlassian about importing spaces, including **tips for troubleshooting** : [Restoring a Space](#)

Tip

Warning

Info

Related

- [Transferring Platform Files](#)
- [Exporting Spaces](#)
- [Space](#)