Displaying Multiple Months of a Calendar

Requires CALENDAR INTEGRATIONS

Displaying Multiple Months of a Calendar

Prompt Use the Calendar Integrations macro to display up to four months of a calendar.

Outcome

With Brikit Calendar Integrations it is possible to display up to four calendar months at a time. This can be particularly useful when displaying vacation or resource calendars to convey essential dates at a glance.

Steps

Setup and configure a calendar

Follow the steps described in Setting up an Outlook Calendar Integration.

Navigate to the page

Edit the page

Edit the page, or block if using Brikit Theme Press.

Add the Outlook Calendar Events Month View Macro

In the editing screen, add the macro.

Edit the macro parameters

Click the macro and click Edit. This opens the Macro Parameters window.

Enter value for 'Months In View'

You can display up to four months at a time.

Save the macro parameters window and the page

Note

Tip

Warning

Info Related

- Setting up an Outlook Calendar Integration
- Outlook Calendar Events Month View Macro
- Outlook Calendar Events Month View Macro Parameters and Key