Setting Global Site Permissions

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Prompt

Steps to manage site-wide roles to groups, individuals, and anonymous visitors.

Outcome

This guide is to help System Administrators set global permissions across the entire Confluence site. This means enabling roles for groups and individuals, as well as setting global access permission to anonymous visitors.

Steps

Navigate to the View Global Permissions page

This page is in the Confluence Administration area (or "back end"). You must be a System Administrator to access this page.

There are two ways to access the Global Permissions page.

a. Navigate via the Confluence Administration menu:

Confluence header Gear icon 😳 General Configuration Global Permissions

Located in the left-column sidebar, under Users & Security

b. Direct URL:

<your Confluence base URL>/admin/permissions/globalpermissions.action

Click the "Edit Permissions" button

Located in the top-right corner of this page. This will toggle open the permission selection options.

Grant permission to groups or individuals as needed

It is recommended that you create all your groups in advance before setting global permissions.

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Confluence adm	inistration					
CONTIGUENTION General Configuration Further Configuration Backup Administration Manage Referrers Source Editor Languages Shortcut Links	Edit Global Permissions Obtaid permissions effore what prepare can do in your alte. You can grant permissions to groups and individuals, and choose to open up your site to anonymous users. See Global Permissions operate to find out more about managing permissions for your entite Custuance site. Licensed Users Groups Groups					
External Gadgets Global Templates and			Personal Space (?)	Create Space(s) [7]	Confluence Administrator [7]	System Administrator [7]
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Recommended Updates Email	confluence-users	😋 can use		0		
Mail Servers						
User Macros	Grant browse permission to		Q. Add			
Slack integration						
In-app Notifications	Individual Users Grant permissions to individual users, regardless of which groups they are a member of. No users currently have individual global permissions.					
Hipchat Integration						
Attachment Storage						
Spam Prevention	Grant browse permission to		Q, Add			
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Select the appropriate roles

To help you understand the roles, please visit Confluence Administrator or System Administrator.

You may also read the Atlassian Documentation for more information.

Click "Save all" at the bottom of the page

Note

Tip

Warning

Info Related

- Setting Space Permissions
 Setting Page Restrictions
 Setting Designer Tab Access Permissions